



<a href="#">Home</a>	<a href="#">Get Started</a>	<a href="#">Sample</a>	<a href="#">Guidelines</a>	<a href="#">FAQ's</a>	<a href="#">Scenarios</a>
----------------------	-----------------------------	------------------------	----------------------------	-----------------------	---------------------------



## Getting Started

Congratulations, by reading this you are one step closer to becoming a Global Direct Sales, LLC Residential Dealer. As a Residential Dealer you will be able to earn a commission by selling Owner Alliance memberships. Below are the steps that you should take to understand and perfect your role as a Residential Dealer.

- 1. Understand the benefits that an Owners Alliance Membership provides.**
  - Owners Alliance is one of the largest Property Owners Associations. Key benefits of an Owners Alliance Membership are;

The Owners Alliance membership conveys with the property enrolled. If the property owner sells the property within the membership period they will have the opportunity to enroll the other property in the Owners Alliance membership, at no costs, for the duration of the membership term.

Savings -- over 350 name brand stores and companies provide thousands of ways to save with free services, discount services, and discounts on products.

Property Ownership Rights Advocacy -- Owners Alliance is an advocate for property ownership rights. In time of need our members will have the peace of mind knowing that Owners Alliance will support and guide them through the long and sometimes confusing fight, if their property ownership rights are threatened.

Transferable -- Can be transferred or given as a gift anytime during the duration of

the membership.

**For a full list of Owners Alliance benefits, please visit [www.ownersalliance.org](http://www.ownersalliance.org).**

**2. Calculate the Membership Fee and Commission.**

Membership	2 year	3 year	4 year	5 year	6 year	7 year	8 year	9 year	10 year
Fee	3% PV	4% PV	5% PV	6% PV	7%PV	8%PV	9%PV	10% PV	11% PV
Commission	2% PV	3% PV	4% PV	5% PV	6% PV	7% PV	8% PV	9% PV	10% PV

Membership	11 year	12 year	13 year	14 year	15 year	16 year	17 year	18 year	19 year	20 year
Fee	13% PV	14% PV	15% PV	16% PV	17%PV	18%PV	19%PV	20% PV	21% PV	22% PV
Commission	11% PV	12% PV	13% PV	14% PV	15% PV	16% PV	17% PV	18% PV	19% PV	20% PV

All membership enrollments are subject to a \$300 processing fee.

PV – Property Value

Now that you understand Owners Alliance and the Global Direct Sales Independent Dealer opportunity you are ready to begin selling Owners Alliance memberships.

**DpFUNDER APPLICATION PROCESS (Entering a New Application as a Loan Originator):**

1. Go to [www.dpfunder.com](http://www.dpfunder.com)
2. Review current DpFunder Guidelines Webpage
3. If you have already created an account enter your email address and password and click the Submit button.
4. To register your information online, click on the 'Sign Up Now' button located under the Application Login. Enter your information as the Originator. You will be asked to **create a password** of your choice.

5. To login and start entering online applications, go back to the home screen ([www.dpfunder.com](http://www.dpfunder.com))
6. You will be taken to a screen to begin entering online applications. Click on **'Submit a New Application.'**
7. Fill in the requested information and click submit.
8. **Print the Application.** Once the application is printed, you will notice that all fields have been filled-in and all calculations (Enrollment Fee and Buyer's Commission) have been completed for you. Have the application package signed by the Buyer and Seller.
9. The **5-page application package must be signed as follows:**
  1. **BUYER SIGNS - Residential Dealer Agreement, W9, and Personal Account Information Form (requires a copy of the Buyer's drivers license or State ID)**
  2. **SELLER SIGNS - Assignment of Funds, Enrollment Form**
10. Once the pages have been signed, **fax the application package** along with a clear copy of the buyer's ID to 1-301-560-4980 for processing and approval.
11. 1.Once we receive the signed application package and driver's license, the \$99 Account Setup fee has been paid, and we have received a written request from the Independent Dealer, we send the Account Information Form and a copy of the Buyer's Drivers License to Our Bank in Maryland. **Our Bank will then create a savings account in the name of the Buyer and send a Verification of Deposit (VOD) directly to the Loan Officer** via the fax number that was provided on the online application.  
**PLEASE NOTE: Any account information received for new applicants after 12:00 pm will be processed the next business day.**
12. Once our Bank opens the Buyer's account and sends the VOD, our office will fax the **DpFunder Approval Letter and a copy of the Buyer's Paycheck** to the Loan Originator via fax.  
**PLEASE NOTE: If the account that has been opened for the Buyer stays open longer than 20 days and the file does not settle in that time frame, the account will be closed. Please review our "Guidelines" page on this website.**
13. Once the Loan Originator confirms a closing date with our office, **we require a Clear-to-Close statement to be faxed or emailed to our office** in order to send the funds in time for settlement.
14. Once we receive a Clear-to-close, **our office will contact the listed Settlement Agent/Title Company to request a signed Settlement Agent Confirmation form** that must be signed and faxed back to Rycho Funding at 240-238-9809. Rycho's information is listed on the Settlement Agent Confirmation form that is sent to the title company.

Buyer's Commission must be sent to the title company.

15. A **certified check or direct wire will be sent to the listed title company** to arrive on the day of settlement. The certified check or wire will be in the amount of the Buyer's commission, made out to the listed title company For Benefit Of the Buyer.
16. **PLEASE NOTE: AFTER SUBMITTING YOUR APPLICATION INFORMATION ONLINE, YOUR APPLICATION IS NOT COMPLETE UNTIL WE RECEIVE THE COMPLETE APPLICATION PACKAGE SIGNED AND FAXED TO 301-560-4980.**
17. **PLEASE NOTE: If you need to change any information on the application, simply contact our office at 301-869-2900, OR log on to [www.dpfunder.com](http://www.dpfunder.com) and enter your email address and password under 'Submit Application Login.'** You will be taken to the same page that you entered your application(s). You will see the application you have submitted, and next to the application, you will be able to 'View' or 'Edit' your transaction.